

**MINUTES OF THE MID TERM GOVERNING COUNCIL EC MEETING (HELD ON 13-09-2014)**

## Indian Association of Preventive and Social Medicine Uttar Pradesh and Uttarakhand



### Mid Term Governing Council EC Meeting, Agra

Department of Community Medicine, S N Medical College, Agra, Uttar Pradesh

The following 14 members were present:-

S.N.	Name of member	S.N.	Name of member
1	Dr Sanjeev Kumar	8	Dr Jayanti Semwal
2	Dr Gyan Prakash	9	Dr A M Dixit
3	Dr B P Mathur	10	Dr Geetu Singh
4	Dr R P Sharma	11	Dr Ruchi Juyal
5	Dr Sunil Kumar Kaushal	12	Dr C M S Rawat
6	Dr Renu Agrawal	13	Dr Khursheed Muzammil
7	Dr Pradeep Aggarwal	14	Dr S K Misra

**Regret letter/information from the following GCM received by e-mail/telephone: Dr Bhola Nath, Dr Sadhana Awasthi, Dr Peeyus Kariwal, Dr Monica Agarwal, Dr Anurag Srivastava, Dr S B Gupta.**

The Meeting was held under the chairmanship of Dr. C. M. S. Rawat (President – IAPSM UPUK) and convened by Dr. Khursheed Muzammil (Secretary - IAPSM UPUK). Welcome address was delivered by the President. Tribute to (Late) Prof. Deoki Nandan was paid by Prof. B. P. Mathur (IPP - IAPSM UPUK). The Secretary also paid tribute to (Late) Prof. Deoki Nandan and requested the attendees to observe one minute official silence to commemorate the most unfortunate and sad demise of Prof. Deoki Nandan. Meeting started with the point wise elaborative discussion on various shortlisted important agendas. Other than this some other conference related agendum/ matter with the permission of the President / Chair was raised by the Organizing Secretary and were discussed.

#### AGENDA

- Confirmation of the minutes of the last General Council Meeting (GCM) held at Govt. Medical College, Haldwani, Uttarakhand, on 18th Oct' 2013 - **Passed**

#### ELECTION RELATED

- Nomination Form to contest election of IAPSM UPUK (VP/Sec/ ECM): **Approved**
- Nomination form for the election. **(See Annexure-I)– Dr. R. P. Sharma agreed to finalize it.**
- The nomination fee – **Approved as per given in the Nomination Form. (Annexure - I)**
- The last date & timings of nominations will be – **02:00 pm on the first day of IAPSM UPUK conference.**

#### LTA/ ORATION AWARD/ OTHER AWARDS RELATED

- Life Time Achievement Award in the name of Prof. Deoki Nandana as - **“Prof Deoki Nandan Life Time Achievement Award”**: **Yes Approved. Dr. S. K. Misra agreed to co-ordinate regarding the reserve fund for this award to the concerned.**
- Criteria for the Oration award be examined: **As existing one.**
- Criteria for the Life time achievement award be examined: **As existing one.**
- Next years' Oration and Life Time Achievement award be announced during the General Council Meeting (GBM): **First to be discussed & finalize in EC Meeting before GBM and then to be announced in the GBM: Approved**
- The Life Time Achievement Award/ Oration Award is to be given with Standing Ovation: **Approved**
- The Oration & Life Time Achievement Awardees have to register themselves for the conference : **Approved**
- LTA Award be given at the end of the Inaugural Ceremony: **Approved**

13. Oration Award to be given immediately after the Oration: **Approved**

14. “Young Scientist Award”–

a. **Oral presentation:** (First & Second Award) - **Approved**

i. For faculty members up to the age of 40 years.(First & Second Award)

ii. For PG Students (First & Second Award)

b. **Poster presentation:** Combined for PG and Faculty up to age of 40 years-(First & Second Award) - **Approved. This responsibility is given to Organizing Secretary to formulate the criteria for these awards.**

15. Announcement of the 10 independent winners for the grant from UNICEF on Operational Research be made during the valedictory ceremony/inaugural ceremony? **Dr. Suneel Kumar Kaushal, Joint Organizing Secretary of the conference to inform Secretary of IAPSM UPUK by the end of this month.**

#### CONFERENCE RELATED

16. Dias/Chair & Speech Protocol: **(See Annexure-IV) - Approved**

(Speech protocol – on an average 5 min per speaker)

17. Invitation to the Oration & LTA Awardees and the arrangements for their comfortable stay from the conference secretariat. (Association will not bear their TA expenses)- **Approved**

18. Invitation to National President & Secretary General from the Conference Secretariat and HQ of IAPSM UPUK: **Approved** (Association will not bear their TA expenses).

19. Letters/Verbal communication received for conduction of the next conference of IAPSM UPUK in 2015 from:

a. GMC, Kannauj (Written Proposal)

b. TMC, Moradabad (Verbal Proposal)

c. BRD Medical College, Gorakhpur (E-mail)

d. HIMS, Swami Ram Nagar, Dehradun (Verbal Proposal)

#### FUNDS RELATED:

20. How to make budgetary arrangement for the next session (1st April 2015 to 31st March 2016) onwards for the various activities for the upliftment of IAPSM UPUK – **First collect the share of IAPSM UPUK from the National Body (pending for nearly 10 years) : Approved**

21. Provision of conduction of workshops after fund generation from the various donating agencies: **Approved**

22. Workshops to be conducted on Research Methodology/ Health Finance/Health Economics / Scientific writing/ Meta-analysis / Project proposal writing / Public Health Related topics etc. as part of IAPSM UPUK activities : **Approved**

23. Funds/sponsorship in any form from govt. institutes/ pvt. Institutes/NGOs etc can be taken : **Approved**

24. Series of workshops to be conducted by the association in collaboration with different institutes/ organizations : **Approved**

25. These workshops may be held simultaneously on different places across the two states or even out of states within our IAPSM zones on the concerned topic/s : **Approved.**

26. Status of transfer of funds (Rs. 10,000/-) from Organizing Secretaries of previous conferences to IAPSM UPUK Head Quarter’s bank account:-

a. LLRM, Meerut : Already deposited (Rs. 10,000/-)

b. SMC, Meerut : Already deposited (Rs. 10,000/-)

c. HIMS, Dehradun : Already deposited (Rs. 22,216/-)

d. MLBMC, Jhansi : Assurance has been given for early transfer.

e. GMC, Haldwani : Assurance has been given for early transfer.

27. All members of the association to go for the donation drive in the interest of IAPSM UPUK at large : **Approved.**

#### JOURNAL RELATED:

28. Raised the processing charges for publication in IJCH: **Approved**

a. For members of IAPSMUPUK : Rs 2500/- ( Rs 500 + Rs 2000)

b. For non- members (within India) : Rs 5000/- ( Rs 1000 + Rs 4000)

c. For other countries : US \$ 100 (US \$ 20 + US \$ 80)

- 29. Best Paper Publication Award i.e., best paper published in IJCH since the last conference of IAPSM UPUK & to be declared/conferred during the valedictory session: **Approved (Editorial Team to formulate the criteria and finalize the best paper published).**
- 30. Efforts/ ideas for making of IJCH, a journal of International/ National repute be encouraged & promoted (Criteria to be accomplished): **To be decided in forthcoming GBM at Agra.**
- 31. Hard Copy of IJCH to be distributed only to those who have Life membership of IAPSM & as per existing norms in the constitution of IAPSM UPUK: **Approved.**
- 32. The hard Copies of IJCH is to be posted to NGOs & Govt. Organization for its wider acceptance, information & publicity, especially to those who are capable to sponsor us viz., NML, ICMR, NCDC, NIC, NIHFW, MOH, WHO, UNICEF, ROTARY, LION, MCI, ICAR, NTI, NEI, PFHI & other important public health institutions etc : **Approved.**
- 33. Primary Editorial Team of IJCH be as per the existing norms given in the IAPSM UPUK Constitution: **Approved.**
- 34. Ethical advertisements in IJCH: **Approved.**
- 35. Audited report of IJCH be presented by the Chief Editor during the General Body Meeting (GBM): **Approved.**

**CONSTITUTION RELATED**

- 36. All the minor corrections of typographical errors in the current constitution of IAPSM UPUK are hereby recommended for its inclusion in the constitution as part of the first amendment of the constitution of IAPSM UPUK: **Approved.**
- 37. The agenda/ points approved in this meeting are hereby recommended for its inclusion in the constitution as part of the first amendment of the constitution of IAPSM UPUK: **Approved.**

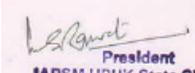
**MISCELLANEOUS RELATED**

- 38. Logo of the IAPSM & IAPSM UPUK both is to be displayed of equal size in every activity of the IAPSM UPUK as per national guidelines: **Approved.**
- 39. Provision of TA/DA for the Governing Council Members to attend various meetings related to organizational functioning: **Not Approved.**
- 40. TAN card be made separately: **Not approved**
- 41. PAY PAL system of money transfer by foreign authors be adopted: **Not Approved.**
- 42. Audited report of the Head Quarter’ account is to be presented by the Treasurer for the financial year (April to March) during the General Body Meeting (GBM): **Approved.**
- 43. In the coming conference, the treasurer of the past year (Dr Monica Agarwal) / her representative shall present the audited report for the financial year 2013-2014. For subsequent year the current Treasurer - Dr. Ruchi Juyal will deliver the responsibility: **Approved.**

**ANY OTHER MATTER WITH THE PERMISSION OF THE PRESIDENT**

No other matter was discussed.

The meeting started at 11:00 a.m. ultimately ended at 02:30 p.m. with vote of thanks by the Secretary & Dr S. K. Misra (Organizing Secretary of the upcoming IAPSMCON UPUK). The Secretary, Treasurer-Dr. Ruchi Juyal & Chief Editor of IJCH Dr. Pradeep Aggarwal finally prepared the minutes jointly to keep it in the record. The minutes of the meeting were verified by the President.

 President IAPSM UPUK State Chapter	 Secretary IAPSM UPUK State Chapter
<b>President - IAPSMUPUK</b>	<b>Secretary – IAPSMUPUK</b>